



Montessori Global Artificial Intelligence Policy

Purpose: This policy establishes clear boundaries for the use of Generative AI, prohibiting student access to protect foundational learning while authorizing faculty to use it strictly for administrative efficiency without compromising human-led instruction.

1. Student Usage Policy (Restrictive & Developmental)

In alignment with developmental best practices seen in leading Early Childhood Education programs, our school prioritizes real-world interaction and sensory-based learning over digital simulation.

- **Prohibition of Direct Use:** Students are not permitted to use generative AI systems for any school-related work, research, or creative projects. This ensures that foundational skills—such as critical thinking, original authorship, and problem-solving—are developed independently.
- **Infrastructure Safeguards:** AI-based platforms and generative tools are strictly blocked on the student-facing Wi-Fi network. Students are prohibited from bypassing these filters.
- **Academic Integrity:** Any student work found to be generated by AI will be considered a violation of the academic integrity policy, similar to plagiarism. AI must not replace a student's original effort or thought.
- **Age-Appropriate Philosophy:** For younger children (Early Childhood through Primary), we maintain a minimal-to-zero technology environment to foster motor and social development.
 - **VPK Compliance Note:** In accordance with Florida state requirements, students in the 4-year-old VPK program will utilize tablets solely for state-mandated assessments three times per year. Outside of these required compliance windows, the environment remains technology-free.

- **Elementary & Beyond:** As students progress into Elementary levels, the focus remains on hands-on activities, with technology serving only as a supplementary, teacher-led supportive tool where appropriate.

2. Faculty & Staff Usage Policy (Supportive & Operational)

Faculty and staff operate on a separate, professional network that allows access to AI tools. We encourage educators to use AI to streamline administrative burdens, allowing more time for direct student observation and engagement.

Approved Professional Use: Faculty are encouraged to use AI as a tool for "back-office" tasks, including:

- Drafting and refining professional emails and parent communications.
- Organizing and outlining initial lesson plan structures.
- Summarizing long-form educational research or internal reports.
- Generating templates for classroom tracking or organizational charts.

Prohibited Instructional Use: To maintain the integrity of the student experience, AI may not be used for:

- **Direct Lesson Creation:** Teachers must remain the ultimate authority over instructional decisions; lessons must be crafted by the educator to ensure they meet the specific needs of their unique classroom community.
- **Student-Facing Content:** AI-generated materials may not be used to demonstrate concepts to students or as primary instructional media.
- **Autonomous Decision-Making:** AI cannot be used to assign final grades, provide unsupervised feedback, or make high-stakes decisions regarding a student's academic progress or placement.

3. Core Principles & Data Privacy

- **Human-Centered Oversight:** All AI-generated content used for professional purposes must be thoroughly vetted by the staff member for accuracy, tone, and appropriateness before being finalized.
- **Confidentiality & Security:** Staff must never input sensitive or personally identifiable information (PII)—such as student names, addresses, or medical records—into any generative AI system.

- **Radical Transparency:** The school remains transparent with families about when and how AI is being used at the operational level, ensuring the community understands its role as a tool for efficiency, not a replacement for human judgment.